

MILTON NORTH CAROLINA TOWN HALL/TDH

TUESDAY: September 13, 2022----7:00 PM. Minutes

Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.

Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Patricia Williams called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE:

➤ **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

PRESENT: Mayor Patricia Williams, Shirley Wilson, Town Clerk, Commissioner Cathia Stewart, Commissioner Sherri Garrard, Commissioner Valerie Sottile, Sharon Williams, Finance Officer

ZOOM:

ABSENT:

APPROVALS: **Mayor Patricia Williams** called for approval of the **September 13, 2022, Agenda:** **Commissioner Sherri Garrard** motioned to approve the **Agenda for September 13, 2022**, with the changes add water policy to contact before water shut-off. Commissioner Cathia Stewart seconded the motion. **All were in favor.** **Mayor Patricia Williams** asked for the approval of the **August 09, 2022, Minutes.** **Commissioner Sherri Garrard** motioned to approve the **August 09, 2022, Minutes, as they stand.** **Commissioner Valerie Sottile.** second the motion. **All were in favor.**

MAYORS REPORT: Mayor Patricia Williams:

- Please mark your calendar Milton Town pipes and fire hydrants will be flushed out on Tuesday September 22, 2022
- The Annual Bright Leaf Hoedown will take place on September 24, 2022, from 9:00 to 5:00 p.m. this is a family event with festivities including a kids Country Corn Hole Tournament, Car Show, Local Bands on two different stages, exhibitors, local food vendors, artisans, crafters and more.
 - The Milton Town Board will have a tent and there will be other tents from Milton there.:00 p.m. hosted by the Town of Yanceyville. Commissioner Valerie Sottile, commissioner Sherri Garrard, Commissioner Cathia Stewart, Town Clerk Shirley Wilson, and I (Mayor Patricia Williams) attended the meeting. Current updates were giving by all municipalities.
- The Caswell County Arts Council is working diligently to continue with activities for the Historic Thomas day Walk that will take place in October. Karen Williams has many different things that will be put out for everyone to be informed about all activities.
- Governor Cooper ended the Pandemic State of Emergency on August 15, 2022. Due to that expiration all cities and municipalities have no authority to participate in remote meetings at all.
- Unless the Legislature modifies the current law no further online meetings for elected boards are permissible. Appointed Boards have the ability to continue remotely if they vote to do so.
- Last night at the Milton Planning Board the Milton Planning Board voted to have in person meeting only. (Will start in October 2022)

- The Planning Board met last night Monday September 12, 2022, to discuss the vacancy and what they would like to see as an application process for filling the position. The application process will be put in the October Water Bills, every resident will have the opportunity to apply if they would like to be a member of the Milton Planning Board.
- On Wednesday August 17, 2022, Mayor Patricia Williams attended the Piedmont Triad Regional Planning Organization also known as the PTRPO meeting where NCDOT presented Grant opportunities for the 80/20. Milton cannot take on any more debt.
- In May 2022 Commissioner Valerie Sottile, Town Clerk Shirley Wilson, TDH Board member Bob Palmer and myself (Mayor Patricia Williams met with Senator Phil Burger. In that meeting it was mentioned we had received ARP money but needed \$50,000.00 to have a Preliminary Engineering Report done so the Town would know what needs to be done first. Notification came on Tuesday September the 6th 2022 that the State Legislature had past the Budget that included the \$50,000.00 for a Preliminary Engineering Report to be completed. A letter will be written to Senator Burger and Representative Greg Meyer thanking them for awarding Milton with this funding.
- The Town of Milton was pleasantly pleased with the VIR Music Festival with no reports of any incidents in the town.
- August 30, 2022, I (Mayor Patricia Williams) met with Deputy Secretary Dr. Darren Walters Department of Natural and Cultural Resources along with Legislative Representative Dean Eastman to discuss the future of Town Hall when the Thomas Day House becomes a North Carolina Historical Site. As of right now they told me the Town Hall will not have to pay rent when the Town Hall moves over to the State Bank. Therefore, it is no reason to move Town Hall at this time.
- At last night's Planning Board meeting there was an amendment to the already existing Parking Ordinance. Both the original Ordinance and the amended Ordinance is in the folders.

STAFF REPORTS: Sharon Williams: Finance Report

- **Through August 2022, the first report is General Fund: Target 17% Revenue 8%, Expenditures 13 %. In the first two months we took in \$7242.00 and spent \$8632.00. (In deficit \$1390.00) Discussed property tax coming in.**
- **Water Fund: Water Sewer: In the first two months we took in \$20334.00 \$20291.00. Revenue: 15%, Expenses 15%. Highlighted the Maintenance Expenditures were high. Explained \$6952.00**
- **FICA TAX HIGH BECAUSE OF PAYMENTS.**
- **Repair and Maintenance: Cost explained**
- **Bank Reconciliations: General Fund: At the end of August 31, 2022, the General Fund \$14,256.00; as of Tuesday September 06, 2022, \$10,276.00 Water Sewer Fund: As of August 31, 2022 -\$29,066.00 and as of last Tuesday September 06, 2022, \$28,452.00**
- **North Carolina Capital Management for the American Recovery Plan Act Fund the balance at the end of August 2022 is \$23,491.00 we received the second portion \$23,424.00 and the North Carolina Capital Management Trust Fund has \$125,343.00. Bank Statements are attached.**
- **Grant for \$50,000.00 all paperwork has to be filled out and signed.**
- **Conflict of interest policy has to be signed. Form is in the folders.**
- **Thursday at 10:00 Webinar**

PUBLIC COMMENTS: Tracy Bland:

- ✚ **Last month Cathia was with us on zoom and experienced what we have been experiencing. I want to thank Cathia Stewart for experiencing what had been experiencing and trying to explain.**

- ✦ Board as a whole disrespected Cathia because the meeting was continued and not stopped until the issue was fixed. With her being an active member, she should have been with you all.
- ✦ Shirley told Cathia to mute herself and John has never been asked to mute himself. The board owes Cathia an apology.
- ✦ We will talk to Cathia later.

Old Business: Commissioner Valerie Sottile Planning Board Vacancy Application Process (Document will be attached to minutes in the office) Explained

New Business: Mayor Patricia Williamson

- ✦ Last month a person came before us with questions about contacting a person before cutting out their water. (Mayor Patricia Williams) bringing forth for discussion. Explained that six months ago letters were formatted and sent to residents to inform residents about shut-off prior to being shut-off due to non-payment. Also, phone calls were made. Discussion of information was placed on the Billing and the Water Policy-September 14, 2021. Discussed and decision was to respond back stating we do not have full time staff.
- ✦ We received an idea for the water policy: Cut off early enough in the day so they can come to Town Hall, so that in hours it can be cut back on. Our meter reader needs 24-hour notice. Partial payment is not considered a valid payment and the service charge for reconnecting. (Mayor Patricia Williams explained the cut-off and cutting back on. Commissioner Cathia Stewart ask about another day for payments. (Discussed)
- ✦ Mayor Patricia Williams and Sharon Williams had a long discussion with a person about the first sentence of #3 on the Water Policy. Water Policy Attached. Two months of non-payment with an outstanding balance. Discussed and explained Partial Payments. No changes will be made.

Public Hearing: Time 8:01 p.m. Mayor Patricia Williams stated she has the Ordinances we will update. Accordance to the 160D Statues North Carolina General Assembly. Explained the update to comply with the 160D. Attached Ordinance. Section 6.5 B-1 or C-1 Business District/ Commercial District Section 6.6 C-2 Neighborhood Business District; B. Historic District (HD) NCGS 160D Article 9, Part 4; Article VII. NCGS 160D-1003; SR4 NCGS 160D-102(23) NCGS 143-145(7); SR-12 NCGS 160D-902(b)NCGS 160D-902(f); SR 15 Reference NCGS 160D-900, PART 3; Article IX. Section 9.1 B-1 or C-1 Business District/Commercial District; Library, museum, and art galleries 1 space per 300 square feet of gross floor area and 1 space per employee; Article X: G. Any sign that obstructs driveway exit visibility when the corner visibility triangle as referenced in 10.3 (F) above as applied to the intersection of a driveway exit with a public street. Article X (10.7) Q. Such signs shall be removed within fifteen (15) Article XI LANDSCAPING FOR NON-RESIDENTIAL PROPERTIES; Section 11.2 Screening Requirements B-1 or C-1; Article XI (interfere with visibility at intersections as set forth in Section 4.15; NCGS 160d-908 Fence Wraps

Commissioner Sherri Garrard motioned to accept these updated for the Milton Town Ordinances with the correction as set forth and second by Commissioner Cathia Stewart. All were in favor. Time: 8:22 p.m.

CLOSED MEETING

- ✦ Open the regular meeting: Motion to open this meeting Commissioner Valerie Sottile and second by Commissioner Cathia Stewart. All in favor.

**Commissioner's Report: EDC Report for September 12, 2022: Shirley Wilson (Town Clerk)
Dr. Pamela Senegal: PCC**

- ✚ The ADA work is continuing
- ✚ CEAD ribbon cutting scheduled for September 20, 2022, at 9am. Please RSVP to Sandy Parker sandy.parker@piedmontcc.edu if you have not done so already.
- ✚ BLAST program starts September 13, 2022, with a bumper crop of over 40 interested students!
- ✚ Vet Assisting will start this week.

Emily Buchanan: Caswell Chamber of Commerce: The Caswell County Hoe-Down full speed ahead

Town of Yanceyville: Alvin Foster

- ✚ Last 1st Friday will be October 7, 2022
- ✚ Band: The Buttermilk Creek Bluegrass

Town of Milton: Milton was pleasantly pleased with the VIR Music Festival with no reports of any incidents in town.

Mayor Patricia Williams: asked for a motion to close the meeting. Commissioner Valerie Sottile made the motion to adjourn the meeting and Commissioner Sherri Garrard second the motion. All were in favor.

Next Meeting will be October 11, 2022

Time 9:08 p.m.

Minutes Submitted by: Mrs. Shirley Wilson, Town Clerk

CLOSED MEEETING

- + Closed Meeting: Time: 8:22 p.m. North Carolina General Statue 143-318.11:** This is to consult with an attorney retained by the public body in order to preserve the attorney client privilege between the attorney and the public body which privilege is hereby acknowledged.
- + Mayor Patricia Williams stated that Attorney John Thomas is here to address the parking on Crop Street that has prolonged the work. At the Planning Board Meeting last night September 12, 2022, the old Parking Ordinance was brought forth and addressed that it was inadequate. Reviewed and discussed the original which was put in effect March 2014 and the Amended Ordinance. (Title-Restricted and Prohibited Parking Areas) An Easement and Ordinance was put in place by the Town. The Town wants to help the Trail move forward. Ordinance will have to be put in the paper and a Public Hearing held. Items came from the North Carolina General Statue 160A-301A.**
- + Attorney John Thomas was brought in to discuss what else need to be done to help this project move forward. Attorney John Thomas discussed obstructing maintenance or passage on the trail. Attorney John will study and make recommendations for preventing or obstructing the progress of the Trail. The Trail has been stalled for months. Main goal is to get Phase I completed. (Attorney John Thomas) Concerns about the people trying to claim or obtain title of the street, after researching there is a Statue. (Statue 1-45) No title by possession of public ways that states that cannot be done. Town has not abandoned Crop Street.**
- + Staggering Terms: Mayor Patricia Williams asked Attorney John Thomas what has to be done to get this staggering done. Attorney John Thomas read information from Statue 160A-101 Existing Charter can be amended.**
- + Closed Meeting Ended: Time: 9:00 p.m.**
- + Motion to Close by Commissioner Valerie Sottile and seconded by Sherri Garrard.**