

MILTON NORTH CAROLINA TOWN HALL/TDH
Tuesday June 13, 2023----7:00 PM. Minutes
Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.
Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Patricia Williams called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE:

- **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

PRESENT: Mayor Patricia Williams, Town Clerk Shirley Wilson, Finance Officer Sharon Williams, Commissioner Cathia Stewart, Commissioner Valerie Sottile; Commissioner Sherri Garrard

ABSENT: Commissioner John Wallace Jr.

APPROVALS: **Mayor Patricia Williams** called for approval of the **June 13, 2023, Agenda.**

Delete under Old Business: Discussion on Agreement and Task Order 1 with Withers and Ravenel

Engineering Firm. Add under New Business: Letter from LGC Potential Destination of Distress Unit in the Viable Utility Program for the Water/Wastewater Utility. Commissioner **Sherri Garrard** motioned to approve the **June 13, 2023, Agenda** with changes. Commissioner **Valerie Sottile** seconded the motion. All were in favor.

Mayor Patricia Williams called for approval of the **May 09, 2023, Minutes.** Commissioner **Valerie Sottile** made the motion to approve **May 09, 2023, Minutes** as they stand. Commissioner **Sherri Garrard** seconded the motion. All were in favor.

MAYOR REPORT: Mayor Patricia Williams

- ✦ On Friday May 12, 2023, I (**Mayor Patricia Williams**) attended a Roundtable conversation hosted by Danville Regional Foundation. The keynote Speaker was Rich Harwood who has developed a philosophy in practice of how communities can solve pressing issues and create a culture of shared responsibility.
- ✦ **VIR** will once again host the **Blue Ridge Rock Festival.** I (**Patricia Williams**) have been assured that the traffic pattern will be the same along with security in the town of Milton. The festival will be starting September 7, 2023, and ending on September 10, 2023.
- ✦ **The Department of North Carolina of Rural Water** has recommended sending out the information concerning Caring for your Water System. This was mailed out in your May 2023 water bill. Please stop by the town hall if you do not receive the information.
- ✦ Tuesday May 16, 2023, and June 06, 2023, a meeting was held with the representatives of **Withers Ravenel Engineering Firm** to discuss the agreement for creating a **PER** and a **CIP** for the town of Milton.
- ✦ The Joint Commissioners meeting was held May 18, 2023, at 6:00 p.m. Updates for the County activities were presented.
- ✦ Community open house for Flood Plan Mapping was held Tuesday May 23, 2023, starting at 5pm at the Milton Town Hall. The North Carolina Department of Public Safety and Matthew Hoagland Director of Caswell County Planning Department discussed the Country Line Creek Flooding Zone Plan.
- ✦ Please mark your calendar for flushing of fire hydrants and pipes will be on Monday June 26, 2023

STAFF REPORTS: Sharon Williams Presented the General Fund through May 2023 the Target was **92%** for both our Revenue and Expenditures at the end of May 2023. Revenue is at **101%** through the end of May 2023 and Expenditures are at **82%** through the end of May 2023 below target.

- ✦ **Made Budget adjustments: Took all monies out of Contingency and added to the accounts that needed more money. Explained price increases.**
- ✦ **Water Sewer Fund through May 2023, Target 92% Revenue is 121%. (Explained)**

- ✦ Added a Line-Item ARPA Funds were \$49,294.39 got moved. Put in budget \$50,000.00 per auditor.
- ✦ Through May 74% for Expenses
- ✦ Questions from Mayor Patricia Williams (Discussion) Deficit (Explained) Water Repair and Maintenance (Increased the budget due to ARP Funds)
- ✦ Blowers repaired (\$2000.00) Commissioner Valerie Sottile had a question. Will check with Michaël Behler
- ✦ \$46,382.00 General Fund \$45,258.00 Water Sewer \$68,235.00 paid USDA- SCIF- \$50,839.00 (STATE) ARPA -0- transferred May 17, 2023, to the Water Fund- North Carolina Capital Management was at \$128,806.95.
- ✦ A major water leak at one of the churches in town (Word of Faith) total of 39,300 gals. Equaling \$13,075.50 Paperwork for the one-time Water leak relief max amount is \$750.00 this will leave them owing \$625.50. Motioned to approve the one-time water leak relief application. Commissioner Sherri Garrard made the motion to approve the one-time water leak relief application. Commissioner Valerie Sottile seconded the motion. All were in favor.
- ✦ Water Maintenance Schedule \$32,000.00 remaining in this budget. Discussed ordering pumps with Mike to have on hand they are \$1,150.00 each which includes the pumps, plumbing and labor. Three on hand (by law) Have 3 that need to be replaced.
- ✦ Asking the board for approval to purchase nine more pumps (Discussed) Estimation of \$2560.00 to repair a major problem on Broad Street. (Discussion on septic hooked to green tank) Need to hire a company (Hall's Plumbing out of Roxboro NC) Two days of labor. Project too large for Mike to complete.
- ✦ Have another problem (hills) at another residence. Will ask Hall's Plumbing for a quote when he comes to finish the first job. Estimation for pumps and Repair Service \$1500.00. Mayor Patricia Williams (Explained, discussed the USDA payment issues and reserving monies to pay this bill next year so the town can get off the list.) Pumps are at their life expectancy. After discussion, the board decided to err mark the \$16000.00 as ARP and purchase Six pumps instead of Nine. Six pumps would be \$6,950.00 Commissioner Valerie Sottile made the motion to purchase Six pumps and pay Hall's Plumbing with the monies that are current in this budget. Commissioner Sherri Garrard seconded the motion. All were in favor.

PUBLIC COMMENTS: N/A

OLD BUSINESS: Commissioner Valerie Sottile and Commissioner Sherri Garrard

New Milton Website: Commissioner Sherri Garrard contacted Civic Plus waiting on a call back.

- ✦ Passed out a handout of what will be placed on the website. Discussed
- ✦ Mayor Patricia asked questions about the administrator for the website; how often information will be placed on the site? To whom will the information be sent? Discussion
- ✦ Milton Water Wheel Emblem-Tabs off Yanceyville site-Mission Statement-Pictures of structures-Who would be responsible for taking those pictures-TDH page 3-Government tab (Discussion) Should contact information be included for the Planning Board members (Yes) The Planning Board consist of the Zoning Board-Adjustment Board-Historic Preservation Board. (Check on Historic Commission Preservation Board) (Discussion) Ask the Planning Board members if they want their information out there. Tab for Thomas Day Union Tavern contacts (The Friends of Thomas Daye in Historic Milton) Links to forms for Food Truck Policy-Subtab for Ordinances (Tab Government) Minutes-Agendas- Town Calendar-Drinking Water Policy and Water Quality Reports; Living in Milton-Helpful Contacts-Tab-Milton Heritage-Separate paragraph for Thomas Day; Business emails to .gov; Tab Upcoming Events under Living in Milton/Helpful Contacts; Tabs for Dates sub tabs.
- ✦ Make Changes to this draft and send to Shirley and Sherri so we will have information to compare.
- ✦ Meetings with Withers Ravenel: We had two different meetings with Withers Ravenel, the Engineering Firm we are looking at hiring for a PER and or a CIP. They are very responsive to our questions and what we want to have. We are waiting for a final agreement to be sent to the town along with a final Task 1 for the PER and CIP. We will come together to do what we need to do. (Mayor Patricia Williams Explained) Next meeting will be July 10, 2023.
- ✦ 2023-2024 Fiscal Year Budget: Budget Review and Discussion by Sharon Williams Revenue Budget for General Fund: \$99,700.00-Last year our Revenue was \$86,800.00. Vehicle Taxes: \$3500.00 have not received. We only received \$271.00. (Motor Vehicle rate was questioned by the North Carolina Department of Treasury Natalie Roundtree. Discussion

Sales and Used Taxes: **\$5,000.00** received more than we budgeted. Property Taxes: **\$2000.00**
 FICA: **94%** moved budget into FICA. **\$15,000.00** transfer from the General Fund to the Water
 Fund. Take out the transfer to the Water Fund (**8804**). Sharon will ask her for a budget line
 Item or ARP Funds (**4080**) Insurance was raised to **\$5500.00**. Water Fund: Change to ARP
\$20,000.00 Discussed all the changes in the budget. Any transfer over **\$1000.00** should be
 approved by the board. 2023 -2024 One Board member has elected to be unpaid for fiscal year
 2024 (projecting) This statement needs to be deleted. Insert the Governing Board salaries set at
\$100.00 per month.

- ✦ Sharon Williams will make the 2023-2024 Budget Changes

NEW BUSINESS: Water Problems voted on and approved.

Letter from LGC: Letter was addressed to Elizabeth Baser who is the secretary of the Department of Environmental Quality. The letter addressed the fact that the ARP monies were moved into our Water Sewer Fund. This will keep us from transferring funds **for the next two years.**

COUNCIL MEMBERS REPORTS: Town Clerk Shirley Wilson reported on the June 12, 2023, EDC Meeting:

- ✦ The International Economic Development Council **attended the meeting with concerns and questions about Caswell Counties issues, concerns and assets that will help tourism.**

PCC: Dr. Senegal/Emily Buchanan

- ✦ Had twenty High School graduates graduated with associate degrees ceremony was held at the Civic Center on May 19, 2023, at 7:00.

Jillian Medlin

- ✦ Join the Business Community for a complimentary breakfast and networking at the Animal Park at the Conservator's Center Tuesday June 20th from 8:00-9:30. The address is 676 E. Hughes Mill Rd. Burlington, NC 27217 RSVP online or by phone 336-694-6106 by June 13th.

Alvin Foster

- ✦ **June 30th2023, will be the Town of Yanceyville 4th of July celebration with fireworks.**
- ✦ **The Eckerd's Old Baptist Project has trained the first part of employee.**
- ✦ **The Old Dillard School Project-Apartments for Senior Citizens will house 53 people.**
- ✦ **Flying Disc Co. on Club House Drive has opened a 9-hole Disc Golf Facility**

Travis Hoesli:

- ✦ **Received a Grant and will be hiring someone for a 2-year period.**
- ✦ **4-H Summer Camps**

Amanda Hodges: Tourism

- ✦ The TDA is moving forward with Grant Funding and the application process will begin soon.
- ✦ Hired a marketing person.
- ✦ Developing an Arts Program at BYHS
- ✦ Please go online for more information. These workshops will help equip our children for future endeavors.

Dr. Murray CCS:

- ✦ BY was recognized as the Piedmont Triad Education Consortium School of the Year
- ✦ Arts Grant through the Danville Regional Foundation
- ✦ BY has a state of the Arts Culinary facilities where they work on presentations of foods
- ✦ Dance Studio
- ✦ Music Production Class
- ✦ Civic Center is open and ready for rentals.
- ✦ **Mayor Patricia Williams: We need to have another meeting to approve the Budget.**
- ✦ **Commissioner Valerie Sottile motioned to approve a special meeting on Tuesday June 20, 2023, at 7:00 p.m. just for the FY 2023-2024 Budget. Seconded by Commissioner Sherri Garrard. All were in favor.**
- ✦ **Joint Commissioners meeting on August 16, 2023, at 6:00 p.m. hosted by the Town of Milton.**

CLOSE OF MEETING: Mayor Patricia Williams asked for a motion to adjourn the meeting. Commissioner Sherri Garrard motioned to adjourn the meeting and seconded by Commissioner Cathia Stewart. All members were in favor. **Time: 9:07 p.m.**

Town Meeting for Budget will be on Tuesday June 20, 2023

Next Meeting July 11, 2023

Minutes humbly submitted by: Shirley Wilson