

MILTON NORTH CAROLINA TOWN HALL

Town Offices: 173 Broad Street
Town Hall Meetings: 11928 Academy Street
TUESDAY: October 08, 2024---7:00 PM. Minutes
Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.
Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Angela Upchurch called the meeting to order at 7:00 pm. Mayor Angela Upchurch stated that this meeting is being recorded and I (**Mayor Angela Upchurch**) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE: Mayor Angela Upchurch asked everyone to please stand for the Pledge of Allegiance.

Moment of Silence for Hurricane Victims

Mayor Angela Upchurch welcomed everyone to the August 13, 2024, Town Meeting.

PRESENT: Mayor Angela Upchurch, Mayor Pro Tem. Robert Palmer, Shirley Wilson, Town Clerk, Commissioner Jackie Jeffries, Commissioner Sherri Garrard, Elizabeth Lattime, Finance Officer

Absent:

APPROVALS: Mayor Angela Upchurch called for approval of the **October 08, 2024, Agenda:**

Commissioner Bob Palmer motioned to approve the **Agenda for October 08, 2024. Commissioner Sherri Garrard seconded the motion. All were in favor. Mayor Angela Upchurch** asked for the approval of the **September 10, 2024, Minutes. Commissioner Sherri Garrard** motioned to approve the **September 10, 2024, Minutes, as they stand. Commissioner Bob Palmer** second the motion. **All were in favor.**

MAYOR REPORT:

- ✚ This has been a busy time. Roxanne Palmer and I (Mayor Angela Upchurch) attended the Great Trails State Conference on September 11-13, 2024. The event centered around how outdoor recreation and tourism benefited North Carolina's economy as well as small towns. North Carolina was ahead of surrounding states. It was great to hear how small-town economies had been jump started. A team from Rutherford County developed a trail from Chimney Rock to the downtown area and how their occupancy tax had gone from **\$300,000 to a million**. These funds will go back to the small businesses.
- ✚ I (Mayor Angela Upchurch) have been busy submitting information to Hometown Strong and Piedmont Triad Regional Council staff regarding our grant submission. The grants were submitted last week. I am very grateful to Tom Poe, with WithersRavenel, as he served as a pro bono consultant for us in this process. Tom also assisted by submitting our Lead Service Line Inventory to the online portal and was accepted. The grant application submitted was for drinking water and wastewater assessment report, construction grant for funds to go toward some of our wastewater treatment plant maintenance needs and a limited supply of grinder pumps. Efforts toward this began in February 2024 with meetings with Environmental Quality when we begin the process to have our **utility designated as financially distressed**. Fourteen people from various agencies convened here in August. I (Mayor Angela Upchurch) have worked for weeks with Mirah Matherson supplying information to Hometown Strong and Tom Poe and Withers Ravenel acting as a consultant in hopes to work with Piedmont Triad Council. It will be three months before we hear of a decision.
- ✚ Our Board completed the required Viable Utilities Training offered by the North Carolina League of Municipalities. The topic was making your water and sewer system's costs equal revenue. This training was required by the Department of Environmental Quality due to our distressed utility designation. The Board will decide on a date to visit the Well Pump House and Wastewater Treatment Plant site.
- ✚ **Wastewater Treatment Plant Improvements:**
 - ❖ The Generator to wastewater blowers and pumps repaired and serviced.
 - ❖ Purchased propane for the tank connected to the generator.
 - ❖ Marty Saunders changed the oil in the blowers at a low cost of \$75.00.
 - ❖ For \$150.00 Taco Smith moved a gauge that was noncompliant in its location, cleaned out a check valve as well as sealed the well pump because the concrete that was there was missing. All these things are required.
 - ❖ A new flow meter was purchased and installed. This has been an oversight for 4 years, including the equipment required for the system.
 - ❖ The Well Pump Manual Switch that was loose was repaired.

- ❖ Warning signs for the WWTP site as well as the storage tank were purchased and installed by Commissioner Bob Palmer. These were missing and needed to be put in place.
- ❖ Danny Cash volunteered to complete the inventory in the storage shed and organize it.
- ❖ Bob and I continue to struggle to be Michael Behler. We have learned a lot.
- ✚ **Regarding Mixed-Use Zoning:** Before the Commissioners can adopt this zoning change, we must have a Statement of Consistency. Kamara Barnette Town Manager of Yanceyville N C offered to meet with me, as she has had training regarding this, however Yanceyville has kept her busy, with a water line break this week. This will be continued. This delay does not cause any detrimental effects.
- ✚ **Spectrum** made improvements at the Town Parking area by placing the utility meter inside their box and removed some piping.
- ✚ **The Larkin lot at the Milton Greenway & Walking Trail** has been smoothed and seeded with grass. Please visit and see this new amenity. Fencing has been added.
- ✚ **See Town Hall News and Read Events.** Mayor Angela Upchurch [Read](#) the Newsletter aloud.

PUBLIC COMMENTS: N/A

Financial Report: Elizabeth Lattime

STAFF REPORT:

General Fund Revenue: As of September 30, 2024

Budget for Beginning Fiscal Year: \$99,800.00

Income: \$14,537.00

Expenses: \$2,062.00

Water Sewer Fund: As of September 30, 2024

Budget for Beginning Fiscal Year: \$158,940.00

Income: \$34,059.00.

Expenses: \$49,344.00

Bank Statement General Fund: \$28,012.23

Cash On Hand: \$27,394.88 less the outstanding checks. \$617.35

General Fund Balance: \$26,777.53

Bank Statement Water Fund: \$21,082.42

Cash On Hand: \$23,010.23 less outstanding checks \$716.62

Water Fund Balance: \$22,293.61

NC Capital Trust SCIF: Closed payment went to Withers Ravenel

Investment Management Trust: \$128,866.13

Change in Value Interest: \$536.89

Ending Balance: \$128,403.02? (128,329.24)

Old Business: Mayor Angela Upchurch

- ✚ **Lead Service Line Inventory Update:** State gave us a deadline of October 16, 2024, to upload what we knew about our waterline. We met the October 16th, 2024, deadline requirement by submitting this. **Engineer Tom Poe actually got our paperwork and uploaded it.** Commissioner Stephen Lattime had researched and found indications on blueprints that the Town side of the meters were lead free. He volunteered to assist with this. Next step was to verify this at each meter site which will be an ongoing project.
- ✚ Since we had not verified physically, visually looked at each site and recorded it we have to submit our Inventory as unknown status. This was acceptable. We will build on that, and a letter will be going out that is required to be sent to each resident and homeowner to investigate their components where their water line enters the house. Information will be sent out in the water bill.
- ✚ **Void Budget Amendment- Best Practice to have USDA loan line item to remain in Water-Sewer Budget.** Explained.

New Business:

FLUSHING SCHEDULE:

OCTOBER 21, 2024

DECEMBER 02, 2024

FEBRUARY 03, 2025

APRIL 07, 2025

JUNE 9, 2025 (MILTON VOLUNTEER FIRE DEPARTMENT)

AUGUST 04, 2025

OCTOBER 06, 2025

DECEMBER 01, 2025

These dates are all Mondays and will occur between 9 AM and Noon.

- + Resolution for Rural Community Capacity Grant Submission (Discussed and explained) (\$45,000.00 grant) It was motioned by Commissioner Sherri Garrard and seconded by Commissioner Jackie Jeffries to adopt the Resolution for Rural Community Capacity Grant
- + Discuss possible policy/requirement for reconnecting long-term abandoned houses or long-term non-payment properties to the water system. (Explained) Commissioner Palmer
- + Back payments have to be paid (same owner or tenant is returning)
- + New Utilities Contract completed and signed.
- + Property Septic tank must be pumped and documented (Owner's expense)
- + Town of Milton must check the green tank for damages or leaks (Owners Expenses-Service Call) If it is damaged or leaking the town of Milton will make repairs at the towns expense.
- + Certified Plumber must check lines within the structure for leaks. Arrangements can be made with Townhall for temporary turn-on to check for leaks. (Discussed)

Results: Wait until information is put in policy form is written to vote on:

REVIEW ALLIANCE CONTRACT: Commissioner Bob Palmer motioned to accept the Alliance Contract and seconded by Commissioner Sherri Garrard. All were in favor.

EDC Report: Shirley Wilson—N/A Meeting will be held Monday October 14, 2024 (Due to the calendar the Second Monday is after this meeting) Meeting will be next Monday October 14, 2024.

CLOSE OF MEETING: Mayor Angela Upchurch asked for a motion to adjourn the meeting. Commissioner Bob Palmer motioned to adjourn the meeting. Commissioner Sherri Garrard seconded the motion. All members were in favor. **Time: 8:15 p.m.**
Next Meeting November 12, 2024

Minutes humbly submitted by: Shirley Wilson