

MILTON NORTH CAROLINA TOWN HALL/TDH

TUESDAY: June 14, 2022---7:00 PM. Minutes

Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.

Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Patricia Williams called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE:

- **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

PRESENT: Mayor Patricia Williams, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Cathia Stewart, Commissioner Valerie Sottile, Commissioner Sherri Garrard, Commissioner John Wallace Jr

Zoom: Cindy Royster, Samantha McGraw, Tracy Blaine

APPROVALS: **Mayor Patricia Williams** called for approval of the of the **June 14, 2022, Agenda: Commissioner Sherri Garrard** motioned to approve the **Agenda for June 14, 2022,** with the changes. The **motion was second by Commissioner John Wallace Jr. Mayor Patricia Williams** asked for the approval of the **May 10, 2022, Minutes. Commissioner Sherri Garrard** motioned to approve the **May 10, 2022, Minutes, as they stand. Commissioner John Wallace Jr.** second the motion. **Mayor Patricia Williams** asked for the approval of the **May 10, 2022, First Closed Meeting Minutes for North Carolina General Statute 143-318.116. Commissioner Sherri Garrard** motioned to approve the **First Closed Meeting Minutes for North Carolina General Statute 143-318.116 Commissioner John Wallace Jr.** second the motion. **Mayor Patricia Williams** asked for the approval of the **May 10, 2022, Second Closed Meeting Minutes for North Carolina General Statute 143-318.11 #3. Commissioner John Wallace Jr.** motioned to approve the **Second Closed Meeting Minutes for North Carolina General Statute 143-318.11 #3 Commissioner Cathia Stewart** second. All in favor of the **June 14, 2022, Agenda, May 10, 2022, Minutes as they stand, May 10, 2022, Closed Meeting Minutes for North Carolina General Statute 143-318.116 and for Second Closed Meeting Minutes for North Carolina General Statute 143-318.11 #3 say I. All members were in favor. No Opposed**

MAYORS REPORT: Mayor Patricia Williams:

- Flushing of the Milton Fire Hydrants: June 28, 2022. Please mark your calendars.

- Update on the Milton Post Office: Lights are on, the wait is for telephone connections, Internet Services, IT Computer, Postal Equipment, Setup for the truck driver to start backing up for delivery, and pick up mail, Blue Box Collection to be installed outside, the Safe, Office Equipment, the Chairs, the Maintenance needed to put locks on the PO Boxes and there are other items. There will be a meeting tomorrow June 15, 2022, at some point by USPS and hopeful they will decide on when the Post Office will open. They will contact me.
- A meeting was held on May 31, 2022, with John Poteat, Senior Technical Assistant Provider to see if SerCap. I (Patricia Williams and John Wallace met with John Poteat to see if SerCapp can help Milton with some utility needs. A free Rate Study will be held to see where Milton's Water Rates compare with other small towns our same size.

Public Hearing: Town of Milton Budget

The Milton Budget has been at Town Hall for the residents to take a look at it for the past month. Open the floor for any person that is online or in person that would like to talk about the Milton Budget as it stands. I (Mayor Patricia Williams would like to clarify there was no rates were raised. Some of the Line Items for Maintenance were increased because we have gone over budget. Public Comments: N/A Commissioner John Wallace and Sharon Williams will answer any questions. N/A Sharon Williams stated if everyone agrees with the Budget as it stands, I have a sheet for the Commissioners to sign for the approval at the back of the Budget. It was motioned by Commissioner John Wallace Jr. and second by Commissioner Sherri Garrard that the Budget is accepted for the FY 2022-2023 as it stands. All were in favor.

Public Hearing; Milton Comprehensive Plan

We met with **Roger Walton** last night June 13, 2022, at the Planning Board Meeting and the Planning Board voted to approve the **Comprehensive Plan** as it stands with no changes. The **Milton Comprehensive Plan** has been at **Town Hall** for the last month for review. Open the floor for any comments from the residents about the **Comprehensive Plan**. **Roger Walton** is on zoom to answer any questions. N/A comments. **Mayor Patricia Williams** asked for the approval of the **Comprehensive Plan as it stands**. It was motioned by **Commissioner Valerie Sottile** to approve the **Comprehensive Plan** as it stands and second by **Commissioner Sherri Garrard**. All were in favor.

STAFF REPORTS: Finance Officer Sharon Williams:

- **Finance Officer Sharon Williams at the end of May 2022** the first report is **General Fund: Target for both Expenses and Revenue** is at **92%** (**Revenue** actually **107%** due to Sales and Use Tax Explained) **Expenditures** 104%. (Transferred money to Water Fund Explained)
- **Water Sewer Fund: Revenue 110%** (\$15,000.00 from General Fund to Water Sewer Explained) **Expenditures 108% overall. Below are items added that is out of the ordinary.**
- **Bank Reconciliations: General Fund at the end of March 31, 2022, \$47,518.00 Outstanding Checks \$45,951.00**
- **Water Sewer Fund \$31,877.00 at the end of May 2022, cash on hand \$13,659.00. Last Tuesday June 07, 2022, was \$31,167.00. After Outstanding Checks \$29,341.00.**
- **North Carolina Capital Management** for the **American Recovery Plan Act** Fund the balance is **\$23,431.00** and the North Carolina Capital Management Trust Fund we

have **\$105,043.00**.

- You have copies of the Bank Statements for the General Fund and the Water Sewer Fund attached to the report. Any Question? Commissioner John Wallace Jr. stated that the General Fund has approximately **\$30,000.00** and I would like to make a motion to move **\$20,000.00** into the North Carolina Capital Management Trust Fund. (Discussed) It was motioned by Commissioner John Wallace Jr. to move **\$20,000.00** into the North Carolina Capital Management Fund and second by Commissioner Sherri Garrard. All in Favor (I)
- Water Leak Relief (Discussed) Need to get proof it has been fixed. Sharon is holding on to the application. Check meter again to make sure it has been repaired.
- Water Leak Relief Application asking for help for pipe repair bill. The leak just happened on the 7th of June 2022. Pressure called one of the residents' pipes to burst. (Discussed) The Water Leak Relief Policy will be tweaked. **The policy needs to clarify state that this one-time water relief credit will go to water overage only. We will contact this property owner.**

PUBLIC COMMENTS: Roxanne Palmer

- ✚ Town has supported the Greenway
 - ✚ Now in partnership with the Yanceyville Public Library
 - ✚ Story Wall will be posted around September 2022, **No cost to the town.**
 - ✚ Library in Caswell County will be providing the storybooks we just have to maintain around the postings.
 - ✚ On behalf of the Heritage Trail Committee the trail is progressing with basic work being completed daily
 - ✚ Heavy clearing is almost completed with further design plans are in works
 - ✚ The trail hit a snag during the last day of heavy clearing because cars were parked blocking access for the heavy machines to enter the trail. Under advice from the Committees attorney if this situation occurs again the cars will be towed at the owner's expense so work can be finalized.
- Mayor Patricia Williams stated the town has been very supportive of the trail and passed an Easement and Ordinance for the Heritage Trail to do this on Crop Street.

OLD BUSINESS: N/A

NEW BUSINESS: N/A

COUNCIL MEMBERS REPORT: Town Clerk Shirley Wilson EDC Report for June 13, 2022

ED Update: Cori Lindsay/Bryan Miller

- ✚ **Cori Lindsay** announce she will be leaving next week. Cori stated the county did not have anyone in her position for 10 years.
- ✚ **Bryan Miller County Manager** stated that Spectrum was working on Park Spring Road and Law Road.

- ✚ PCC Emily Buchanan introduced **Dr. Barbara Buchanan (Vice President of Instruction/ Chief Academic Officer and Dr. Tammy Holt Director of Training Vet Tech Continuing Education will begin mid-July for 16-year-olds and older**
- ✚ **12 BYHS GRADUATES RECEIVED ASSOCIATE DEGREES ALONG WITH THEIR HIGH SCHOOL DIPLOMAS**
- ✚ **Caswell County Chamber of Commerce Amanda Hodges:**
- ✚ **HOE DOWN SEPTEMBER 24, 2022**
- ✚ **BREAKFAST JUNE 21, 2022, AT 8:00 A.M.-THOMAS BROTHERS**
- ✚ **BREAKFAST JULY 19, 2022, AT CO-SQUARE- Hosted by IT SOLUTIONS OUT OF SOUTH BOSTON**
- ✚ **4TH OF JULY WILL BE CELEBRATED JULY 1ST 2022-ROCK STUDY BAND AND FIREWORKS-FIRST FRIDAY FOR THE COUNTY**

TOWN OF MILTON

Public Hearings: June 14, 2022, for TOWN BUDGET FOR 2022-2023—MILTON COMPREHENSIVE PLAN

TOWN OF YANCEYVILLE

- ✚ **SHIRLEY DEAL** was approved by all bodies to be an **EX-OFFICIO MEMBER.**
- ✚ **Commissioner John Wallace Jr.** stated that John Poteat is associated with the Southeast Rural Community Assistant Poteat 8:00 and may be affiliated with the USDA. He promised the town a Rate Study to compare with other small municipalities. Gave a list of five other towns that might have had experience with privatization. Spoke to Town Manager and they have a contract with Enviro-link Management Team. (Explained) Seems as though they are undesirable business partners. Private Company called Grenier Associates in Holly Springs, North Carolina I contacted, and they stated they may be able to help us find a partner. They will be coming tomorrow afternoon June 15, 2022. Explanation from Mayor Patricia Williams.

CLOSE OF MEETING: Mayor Patricia Williams asked for a motion to adjourn the meeting.

Commissioner Sherrie Garrard motioned to adjourn the meeting and second by

Commissioner Cathia Stewart. All members were in favor. **Time: 8:00 p.m.**

Next Town Meeting July 12, 2022

Submitted by: Shirley Wilson, Town Clerk